

**2018 One Gift Campaign:
Data Entry Dates**

Check Paydays	Deductions	Beginning Effective Date	Ending Effective Date
1 = 1 st Paycheck Only	12 deductions – taken from the first paycheck of each month.	12-15-2017	11-30-2018
2 = 2 nd Paycheck Only	12 deductions – taken from the second paycheck of each month.	12-15-2017	11-30-2018
3 = 1 st & 2 nd Paychecks	24 deductions – taken from the first and second paychecks of each month.	12-15-2017	11-30-2018
4 = All 26 Paychecks	26 deductions – taken from all paychecks.	12-15-2017	11-30-2018
5 = One Time Deduction	1 deduction – taken from the first paycheck in January	12-15-2017	12-15-2017

*Pledges may be entered at any time during the September
One Gift Campaign until December 28, 2017.
(There is no need to hold pledges until December.)*